

Digital Citizenship Plan | 2026-2027

Braeside School



Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- Kindergarten (am class) to Grade 6
- 192 students enrolled K-6
- Multi-aged classes (Kindergarten one single grade)

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1: Staff and students at Braeside School will thoughtfully evaluate and select information, sources, and digital tools based on their relevance and usefulness for specific learning tasks.	Informed I validate the accuracy of digital information and resources	Students and staff will use available technologies, software, and online resources to support and enhance learning.	Students will explain how digital tools support their learning and why specific tools are appropriate for different tasks. Staff will integrate digital tools and online resources into learning outcomes to enhance learning and student engagement.	Administration and teacher expertise NewLearn Alberta: Information and Communication Technology Program of Studies. Media Smarts lessons and educational games. Regular access to all technological equipment. SMART Boards in classrooms. iPads available.	Students will be able to access new information from digital platforms. Staff will develop a shared resource file in Sharepoint of digital tools. Instagram posts to inform parents of student learning and school wide initiatives/events.

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				3 chromebook carts with chromebooks. Professional learning sessions. Review of SAM for resources to access.	
		Students and staff will expand their use of digital tools by sharing knowledge, strategies, and resources with others.	Students will collaborate with peers and staff to build their understanding and effective use of available technologies, software, and online resources. Staff will collaborate to build their understanding and effective use of available technologies, software, and online resources.	Allow teachers time to share resources for colleagues when learning about and using available learning resources and applications. Partnering older students with younger students to support learning about and use of available technologies, learning resources and applications. Identifying students within the classroom as resources for other students when learning about and using available technologies, learning resources and applications. Direct teaching to a grade-teams, online learning resources and applications to then support learning within their grade-teams.	Number of professional learning opportunities and scheduled work time together. Maintaining a database of resources for colleagues to share in Sharepoint. Insite resources (ie Power Teacher Pro how to guides).

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Long term goal #2 Learners will understand the importance of protecting personal information online and apply.	Safe I know how to be safe online and create safe spaces for others in online communities.	Students will create strong passwords and understand the importance of keeping them safe and secure.	Students will create a strong 8-character password. Students will learn their CBE student number to access devices. Students will learn their educbe email address.	Direct teaching of creating a strong password Review resources on Digital Citizenship Insite Pages Review Acceptable Use Policy	All students in the school will have a unique, secure password to access CBE network/technology and Google Apps
		Students will understand the importance of digital privacy, of self and others.	Students will keep their passwords private and respect the privacy of peer's passwords	Review resources on CBE Digital Citizenship Insite Page	All students keep their passwords, student ID numbers and usernames safe and secure from others. All students will respect others' digital privacy.
Long term goal #3 Students and staff at Braeside School will respectfully and responsibly interact, collaborate, and build relationships with others	Respectful I will be respectful and inclusive in my words and actions.	Students will establish and develop their identity as learners through the use of available technologies, software and online resources and web-based applications in a respectful and responsible manner	Students will create a respectful and responsible digital presence as a learner through posting artifacts and reflecting on their learning, sharing their learning with their teachers, peers and families, and seeking and responding to feedback to improve their learning.	Intentional, planned, relevant opportunities in and through the learner outcomes from the Alberta Programs of Study for students to develop metacognitive understandings and processes. Intentional, planned, relevant opportunities in and through the learner outcomes from the Alberta Programs of	Students will refer with teachers to the Admirable Use Policy and build understanding of its meaning. Number of artifacts posted will increase in Google Classroom that allow students to share their learning.

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to create value in the digital and physical world.			Students, Staff and Parents will never record anyone without their permission. Students will sign an Acceptable and Admirable Use document to help guide their use of technology throughout the year.	Study for students to develop personal learning stories.	Teachers and Administrators will use Instagram to capture examples of learning happening in the school.
		Teachers use Grade Book Pro to collaborate, share information and communicate with one another in support of student learning.	Teachers will document continually evolving understandings of students in Iris for IPPs and Grade Book Pro Teachers will document what is known to support students in one context to be shared with teachers who support students in another context (team-teaching and flexible grouping scenarios, Resource Teacher, communication at times transitions)	One-on one support from Admin. Scheduled time for working sessions with colleagues. Scheduled time for grade-teams to share and review. School developed print resources and examples to support understanding.	Number of Grade Book Pro assessments to share student progress will increase.